

Project Title:
The Velocity Fund Budget Form — 2023

Please include all projected expenses and anticipated income for your new project.
 Your balance (income minus expenses) should be \$0. In other words, if your projected expenses exceed your requested grant amount (\$2500 or \$5000), please show how you plan to account for the cost.

EXPENSES			Amount	Description/Notes	INCOME			Amount	Description/Notes		
People					The Velocity Fund					\$5,000.00	requested grant amount (pending Aug 2023)
- artist fees	\$1,500.00	3 collaborators x \$500 each	Other Fund					\$1,000.00	applied, pending July 2023		
- interviewee fees	\$600.00	2 interviewees x 2 sessions x \$150 each	Postcard sales					\$100.00			
- poet fees	\$400.00	2 poets x \$200 each	TOTAL INCOME					\$6,100.00			
- consultation fee	\$200.00	oral historian	TOTAL EXPENSES					\$6,100.00			
- translator fee	\$200.00		BALANCE					\$0.00			
SUBTOTAL	\$2,900.00										
Materials											
- hard drives	\$300.00	keeping documentation for collected oral histories									
- equipment maintenance and servicing	\$300.00	letterpress tech									
- audio/video editing software	\$200.00	yearlong subscription									
- cotton paper	\$200.00	22x30-inch sheets, 10 sheets									
- installation equipment	\$80.00	chains, ropes, hooks, adhesives									
SUBTOTAL	\$1,080.00										
Public Outcome					IN-KIND GOODS/SERVICES						
- documentation	\$300.00	2 hours of photography	Television					\$500.00	sound equipment, free rental		
- visitor transportation	\$300.00	bus rental for 2 hours	Friend					\$100.00	inks and rollers for printing		
- snacks for visitors	\$200.00		TOTAL IN-KIND					\$600.00			
- masks & COVID safety supplies	\$50.00	for approx. 100 attendees									
SUBTOTAL	\$850.00										
Marketing					ADDITIONAL NOTES						
- small billboard rental	\$800.00										
- flyer printing costs	\$60.00	100 offset-printed flyers									
- stamps for postcards	\$60.00										
SUBTOTAL	\$920.00										
Admin											
- tax support	\$200.00	Tax Prep for Artists									
- fiscal sponsor fee (3%)	\$150.00	Philadelphia Contemporary									
SUBTOTAL	\$350.00										
TOTAL EXPENSES	\$6,100.00										